

# TCIFD Meeting Minutes – July 23, 2018

---

## Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, July 23, 2018. The meeting was held at 9259 S. Priest Drive, Tempe, Arizona.

### **The following agenda items were considered at the meeting:**

- A. The meeting of the TCIFD board was called to order at 5:50 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies, Clerk Sharlan Pierce, and member Sno Kleespies (Members Megan Conrad and James Carter – absent).

**Item 1:** Review and approval of the governing board meeting minutes of May 21, 2018 (TCIFD #18-016):

Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: To approve the May 21, 2018 meeting minutes; Passed 3-0 (Conrad and Carter– Absent).

**Item 2:** Call to the Public:

No public.

**Item 3:** Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #18- n/a):

No Report

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June (TCIFD #18-017):

The financial reports were reviewed for the board by Administrative Manager Vaughn for May 2018 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet). June financials were not yet made available from Maricopa County and will be reviewed at the next meeting.

Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: To accept the financial reports as presented; Passed 3-0 (Conrad and Carter - absent).

- b) Review of invoices / payables and authorization for payment (TCIFD #18-018):

The invoices for May and June (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1740.32) Angela Bertram, CPA (\$540).

Motion by Pierce / 2<sup>nd</sup> S. Kleespies by: To approve the invoices in the amounts as presented; Passed 3-0 (Conrad and Carter absent).

## TCIFD Meeting Minutes – July 23, 2018

---

**Item 5:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2018/2019 Tempe County Island Fire District revenue and expenditure budget (TCIFD #18-n/a)

Chair Kleespies opened the public hearing for comment. No public requested to speak at the meeting. Chair Kleespies closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and declaring such to be the budget of the Tempe County Island Fire District (TCIFD #18-019)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 18/19. Vaughn answered general questions from the board regarding the budget. The proposed adopted tax rate is 1.9711, down slightly from last year which was 1.9911.

Motion by Pierce/ 2<sup>nd</sup> by S. Kleespies: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and declaring such to be the budget of the Tempe County Island Fire District; Passed 3-0. (Conrad and Carter - absent)

**Item 7:** Consideration of engaging the firm of Angela D. Bertram, CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2018 and ending June 30, 2019 (TCIFD #18-020)

Administrative Manager Vaughn discussed the annual engagement letter from the board's CPA, Angela Bertram and recommended retention of Ms. Bertram by the TCIFD. Ms. Bertram's rate remain the same as last year.

Motion by Pierce/ 2<sup>nd</sup> by S. Kleespies: To retain the firm of Angela Bertram, CPA for accounting services; Passed 3-0. (Conrad and Carter – Absent)

**Item 8:** Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (September 24, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #18-021).

- Standard agenda items
- Insurance renewal

**Item 9:** Announcements:

- None

## TCIFD Meeting Minutes – July 23, 2018

---

**Item 10:** Adjourn: Motion by D. Kleespies / 2<sup>nd</sup> by S. Pierce: To adjourn the meeting 6:10 p.m.; Passed 3-0 (Conrad and Carter - absent)

TCIFD meeting minutes approved: September 24, 2018.

---

Dave Kleespies, Board Chair

---

Sharlan Pierce, Board Clerk

---

Sno Kleespies, Board Member

---

Megan Conrad, Board Member

---

James Carter, Board Member